

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Shareholder Committee		
DATE:	23 July 2026		
TITLE:	Status of Alive West Norfolk		
TYPE OF REPORT:	Update		
PORTFOLIO(S):			
REPORT AUTHOR:	Carl Holland – Assistant Director Finance		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY

PURPOSE OF REPORT/SUMMARY: On 30 July 2024, it was resolved to return the services currently operated by Alive West Norfolk to the council's in-house management. The services were fully and successfully transferred back into the management of the Borough Council. This report provides an update to the financial winding-up of the company.
KEY ISSUES: The company filed its full accounts for the year ended 2024/2025 at Companies' House on 31 March 2026. Customers and Suppliers were all contacted and notified of the change ahead of the transfer date. The reduction of transactions into the Company's bank account has been monitored over the past year. With efforts to contact affected parties now concluded to discontinue any payments that had continued beyond 31 March 2025. Provision for accruals into 2025/2026 have been reconciled. All transactions post 31 March 2025 are transferred into the Borough Council's general ledger. These transactions do not require a separate Statement of Accounts from the Company for 2025/2026. The service financial budgets and chart of accounts have been integrated within the Authority's finance system. The service has been incorporated into the Authority's budget monitoring reports throughout 2025/2026. All that remains to be completed is the finalisation of the VAT position and deregistration with HM Revenues and Customs. This process can take up to eight weeks to confirm. The bank account will also be closed in alignment with confirmed deregistration for HMRC. The process to strike of the company with Companies House can then be commenced.
OPTIONS CONSIDERED: N/A
RECOMMENDATIONS: To note the progress and status update.
REASONS FOR RECOMMENDATIONS: To confirm satisfactory winding-up of the Alive West Norfolk Company entity.